

VISA INTAKE PROCESS

Foreign passports will be collected during the event and returned to applicants after the visas are issued. Do not apply for visa online. Applicants will be contacted when passports with visa are returned to PassNIN to pick up or have mailed to them through their choice of self-addressed and paid shipping method (USPS, FedEx, etc.).

For questions, TEXT: 279-202-3888. PHONE: 279-226-8725. EMAIL: CONTACT@PASSNIN.COM

Currently, the **process takes appx 2-3 weeks from event date.** If application needs to be expedited, there may be additional cost.

1. PROCESS:

- a. Make a colored copy of your foreign passport and keep for your own records. (Passport must be current and stay current through the duration of expected stay.)
Cost of Visa (5-Year, Standard, Multiple=Entry, Visa): **\$380 + Processing Fee** (depends on site- See below)
- b. Site processing fee Sacramento: \$20, Los Angeles: \$30 per application).
- c. Submission to Embassy: \$20
- d. Make payment: Zelle payment to: contact@passnin.com

2. What to Bring to the event:

- a. Your current foreign passport
- b. Printed copy of your online payment receipt
- c. Self-addressed and paid envelope (if you want your passport mailed back to you)
- d. *There will be extra shipping charges for expedited request

3. *When contacted, come to the office to pick up your passport with your visa. If coming to the office is not possible, you must provide a self-addressed envelope to ship your passport + visa when ready. (We recommend using FedEx)*

4. PRINT OUT AND COMPLETELY FILL OUT THE INTAKE FORM BELOW, AND BRING TO APPOINTMENT

See Intake Form on next page



VISA INTAKE FORM

Date

Center (Sacramento, Los Angeles, etc.)

Applicant Information

First Name

Last Name

Passport Number

Expiration

Country Issued

Home Phone

Cell Phone

Email Address

Address

City

State

ZIP Code

Visa Class (Standard Tourist. 60 months, multiple entries)

Visa Type: Non-biometric

Gender

DOB

Additional Information